

Overview

UNIVERSITY COLLEGE HOSPITAL, IBADAN, NIGERIA

Queen Elizabeth Road, Along Mokola Road, Ibadan Oyo State

INVITATION TO PREQUALIFY AND TENDER FOR PROJECTS IN THE UNIVERSITY COLLEGE HOSPITAL, IBADAN FOR (2020 CAPITAL PROJECTS)

(1) INTRODUCTION

(1.1) The University College Hospital, Ibadan is to provide Achievable, Realistic and Sustainable projects that would be beneficial to both Patients and Members of Staff in providing an excellent service delivery.

(1.2) The University College Hospital, Ibadan hereby invite interested, competent and reputable contractors with relevant experience and good track records to make submissions for pre-qualification and tender for the Renovation works to be carried out at the Hospital's Rural Comprehensive Health Care Centre, Okuku.

| S/N | PROJECT TITLE |
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| LOT 1 | Renovation of University College Hospital, Ibadan Comprehensive Health Care Centre, Okuku. |
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(3) ELIGIBILITY REQUIREMENTS

Interested companies are requested to submit the following documents/information with verifiable evidences for assessment/consideration:

(a) Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7

(b) Evidence of Company Income's Tax Clearance Certificate for the last three (3) years – 2017, 2018, 2019 valid till 31st December, 2020; with minimum average turnover of N30 million

(c) Evidence of current Pension Compliance Certificate valid till 31st December, 2020

- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2020
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2020
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service providers by submission of Interim Registration Report (IRR) expiring on 30/06/2020 issued by the Bureau of Public Procurement (BPP);
- (g) Sworn Affidavit disclosing whether or not any officer of the relevant Committees of the University College Hospital, Ibadan or Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all documents submitted are true and correct in particulars;
- (h) Company's Audited Accounts for the last three(3)years- 2017, 2018, 2019
- (i) Evidence of Financial Capability to execute the project by submission of Reference letter from a reputable Commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company's Profile with the Curriculum Vitae of key staff to be deployed for the project, including copies of their Academic/Professional qualifications with Evidence of Membership & Registration with relevant Professional body (COREN, ARCON, QSRBN, CORBON etc.)
- (k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation/Job Completion Certificates and Photographs of the Projects.
- (l) List of Plants/Equipment with Proof of Ownership/Lease (where applicable)
- (m) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner)
- (n) All documents for submission must be transmitted with a Covering/Forwarding Letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (Preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

(4) COLLECTION OF TENDER DOCUMENTS

Interested Companies are to collect the Standard Bidding Documents (SBD) from the office of the Deputy Director (Procurement), 2nd Floor Mortuary Building on evidence of payment of a non- refundable Tender fee of N 10,000.00 (Ten thousand naira only) for the LOT, paid into the UCH TSA Remita ACCOUNT in any reputable Commercial Bank in Nigeria. The teller for this payment should be converted to the Hospital's receipt at the Finance & Accounts department of the Hospital. Photocopy of the receipt should be attached to the Standard Bidding Documents (SBD).

(5) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for the LOT, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" and "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelopes addressed to The Chief Medical Director, University College Hospital, Ibadan, Nigeria and clearly marked with (the name of the project and the Lot number). Furthermore, the reverse of each sealed envelopes should bear the name and address of the bidder and drop in the designated Tender Box in the office of the Deputy Director, Procurement University College Hospital, Ibadan) not later **than 12.00noon on Monday 20 July, 2020**

(6) OPENING OF BIDS

Only the technical bids will be opened immediately after the deadline for submission at **12:00noon on Monday 20 July, 2020** in the at the Omolade Alade Hall of the School of Nursing, UCH, Ibadan in the presence of bidders or their representative, while the Financial bids will be kept un-opened. Please, ensure that you sign the Bid Submission Register in the office of Head, Procurement Department, University College Hospital, Ibadan as the University College Hospital, Ibadan will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the "Head, Procurement Department" on e-mail oyekunle.oyedele@uch-ibadan.org.ng

(7) GENERAL INFORMATION

- (a) Bids must be in English Language and signed by an official authorised by the bidder;
- (b) Bids submitted after the deadline for submission would be returned un-opened;
- (c) All costs will be borne by the bidders;

(d) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;

(e) The University College Hospital, Ibadan is not bound to pre-qualify any bidders and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

SIGNED:

HEAD (PROCUREMENT)

FOR: CHIEF MEDICAL DIRECTOR